



CCTV Statement to Parents/Carers

Dear Parent/Carer

Wensley Fold CE Primary Academy operates a Closed Circuit TV (CCTV) system to improve security and ensure the safety of our staff, children and visitors whilst on site. Cameras will be located across the grounds and inside the buildings

The system is set up in accordance with the Data Protection Act 2018 and will be used specifically to:

- Maintain a safe environment.
- Ensure the welfare of staff and children.
- Deter criminal acts against persons and property.
- Assist the police in identifying persons who have committed an offence.

Our CCTV Policy is available on our website and will hopefully alleviate any concerns you have regarding the use of CCTV on the site.

We have put together some frequently asked questions about CCTV and the use of it in our academy so that you are fully informed.

What is CCTV?

CCTV stands for Closed Circuit Television. CCTV is the term used when cameras are used to capture images. These images are relayed back to a CCTV control room where they are monitored.

How long are recordings kept for?

The images are live and are only recorded when an incident has occurred and will be kept only as long as necessary to a maximum of 30 days.

How are the police notified of an incident?

The Headteacher will contact them by telephone.

How do I get access to CCTV images?

CCTV images of individuals can be applied for by those persons whose images have been captured only under the principles of the Data Protection Act 2018. Access to your own personal information (footage of yourself and no other personal data of anyone else) can be released when you make a Data Access request to the Headteacher. This request form has strict criteria around the release of data so that we ensure we do not release your personal data to others.

I've heard some of the CCTV cameras are dummies – is that true?

Wensley Fold CE Primary Academy does not use dummy CCTV cameras. All cameras send live images.

Who do I contact if I have a complaint?

If you have a complaint about the CCTV system or Policy, please direct your complaint as detailed in our Complaints Policy found on our website.

We feel that our CCTV system makes Wensley Fold CE Primary Academy a safer place for your children.

Yours sincerely

Mrs D Simpson
Headteacher