

Wensley Fold CE Primary Academy – Covid-19 Addendum to School Safeguarding Policy

KEY AREA	CONTENT
Maintaining links with safeguarding partners	<ul style="list-style-type: none"> • Wensley Fold CE Primary Academy will check briefings from the DfE, BwD Council Local Safeguarding Officers, and the Children’s Advice and Duty Service (CADS)
Referrals to CSC and LADO	<ul style="list-style-type: none"> • LADO Services are operating during the pandemic, using Skype as necessary and so any concerns about harm to children are subject to consultation with LADO as in normal operating. Please contact LADO on (01254) 585184 • CADS contact is Monday to Friday: 8:45am to 5:00pm telephone:01254 666400 Emergency out-of-hours (evenings and weekends) telephone: 01254 587547 <p>If you believe that a child is at immediate risk and in need of protection then you should call the police on 999 immediately.</p>
Designated Safeguarding Lead	<ul style="list-style-type: none"> • a trained DSL or deputy from the school can be available to be contacted via phone. Please contact Miss Abdul on 07718651213 • sharing trained DSLs or deputies with other schools or colleges (who should be available to be contacted via phone) • Where a trained DSL or deputy is not on site, in addition to one of the above options, the department recommend a senior leader takes responsibility for co-ordinating safeguarding on site. This might include updating and managing access to child protection files, liaising with the offsite DSL (or deputy) and as required liaising with children’s social workers where they require access to children in need and/or to carry out statutory assessments at the school or college. • If no DSL is available to school – staff can seek further guidance from the CADS on 01254 666400 • Children in our setting – we will ensure that if children from another school are being cared for on our site or vice versa then links will be in place between the respective DSL functions to share information. • We will ensure arrangements to ensure that all staff, including volunteers and any adults who are not familiar with the setting know who to speak to if they have concerns about a child. • We will have arrangements to ensure that all adults on school site understand the schools commitment to acting immediately in response to any safeguarding concerns
Supporting Vulnerable Children (allocated to a social worker)	<p>There are arrangements in place to maintain the schools’ contribution to multi agency safeguarding and support for Children in Our Care (CIOC), Children In Need and children subject to Child Protection plans.</p> <ul style="list-style-type: none"> • School can identify by name which children are vulnerable or should be in school - including how to contact them. • There are arrangements to identify which children have SWs and how to contact the SW – school will agree interim safeguarding plans with the SW. • School can identify which children are looked after and becoming looked after and the contact arrangements for the Virtual School Headteacher.
Supporting potentially Vulnerable Children (not	<p>Safeguarding team has RAG rated these children in terms of vulnerability.</p> <ul style="list-style-type: none"> • High Risk (Red) – consider setting same expectations as those children with a social worker (above) If this is not possible or adhered to then consider home visits where this is safe and/or regular phone contact.

<p>allocated to a social worker)</p>	<ul style="list-style-type: none"> • Medium Risk (Orange) – ensure all contact details are up to date and consider home visits on manageable basis during school closure. If this is not possible then consider regular but manageable phone contact with parents. • Low Risk (Green) – weekly phone or email contact with parents. <div style="text-align: center;">  <p>Appendix 1 to Risk Assessment Guidance</p> </div>
<p>Peer on peer abuse</p>	<ul style="list-style-type: none"> • a trained DSL or deputy from the school can be available to be contacted via phone - for example working from home. Please contact Miss Abdul on 07718651213 • sharing trained DSLs or deputies with other schools (who should be available to be contacted via phone) <p>Where a trained DSL or deputy is not on site, in addition to one of the above options, a senior leader takes responsibility for co-ordinating safeguarding on site. This might include updating and managing access to child protection files, liaising with the offsite DSL (or deputy) and as required liaising with children’s social workers where they require access to children in need and/or to carry out statutory assessments at the school or college.</p> <p>Whatever the scenario, the school will have access to a trained DSL or deputy and know on any given day who that person is and how to speak to them.</p> <p>It is acknowledged that DSL training is very unlikely to take place during this period (although the option of online training can be explored). For the period COVID-19 measures are in place, a DSL (or deputy) who has been trained will continue to be classed as a trained DSL (or deputy) even if they miss their refresher training.</p> <p>Every school will face unique challenges at this time. Where reasonably possible, the DSL (or deputy) should consider these in a child protection context and reflect them in the child protection policy as appropriate.</p>
<p>Online Safeguarding</p>	<p>All staff who interact with children, including online, continue to look out for signs a child may be at risk. Any such concerns should be dealt with as per the child protection policy and where appropriate referrals should still be made to children’s social care and as required the police.</p> <p>The department is providing separate guidance on providing education remotely. It will set out 4 key areas that leaders should consider as part of any remote learning strategy. This includes the use of technology. Recently published guidance from the UK Safer Internet Centre on safe remote learning and from the London Grid for Learning on the use of videos and livestreaming could help plan online lessons and/or activities and plan them safely.</p> <p>Wensley Fold CE Primary Academy will consider the safety of their children when they are asked to work online. The starting point for online teaching should be that the same principles as set out in the staff behaviour policy (sometimes known as a code of conduct). This policy includes acceptable use of technologies, staff pupil/student relationships and communication including the use of social media. The policy should apply equally to any existing or new online and distance learning arrangements which are introduced. Wensley Fold Primary Academy policy reflects the new reality of so many children (and in some cases staff) working remotely online. As with the child protection policy, in some cases an annex/addendum summarising key COVID-19 related changes may be more effective than re-writing/re-issuing the whole policy. The principles set out in the guidance for safer working practice for those working with children and</p>

	<p>young people in education settings published by the Safer Recruitment Consortium may help schools satisfy themselves that their staff behaviour policies are robust and effective. Wensley Fold CE Primary Academy may be able to seek support from their local authority when planning online lessons/activities and considering online safety.</p> <p>Wensley Fold CE Primary Academy will ensure any use of online learning tools and systems is in line with privacy and data protection/GDPR requirements.</p> <p>An essential part of the online planning process we will be ensuring children who are being asked to work online have very clear reporting routes in place so they can raise any concerns whilst online. As well as reporting routes back to the school they should also signpost children to age appropriate practical support from the likes of:</p> <ul style="list-style-type: none"> • Childline - for support • UK Safer Internet Centre - to report and remove harmful online content • CEOP - for advice on making a report about online abuse <p>Teacher will be in regular contact with parents and carers. Those communications should be used to reinforce the importance of children being safe online. It will be especially important for parents and carers to be aware of what their children are being asked to do online, including the sites they will be asked to access and be clear who from the school or college (if anyone) their child is going to be interacting with online.</p> <p>Parents and carers may choose to supplement the school online offer with support from online companies and in some cases individual tutors. In their communications with parents and carers, schools should emphasise the importance of securing online support from a reputable organisation/individual who can provide evidence that they are safe and can be trusted to have access to children. Support for parents and carers to keep their children safe online includes:</p> <ul style="list-style-type: none"> • Internet matters - for support for parents and carers to keep their children safe online • London Grid for Learning - for support for parents and carers to keep their children safe online • Net-aware - for support for parents and carers from the NSPCC • Parent info - for support for parents and carers to keep their children safe online • Thinkuknow - for advice from the National Crime Agency to stay safe online • UK Safer Internet Centre - advice for parents and carers <p>The department encourages schools to share this support with parents and carers.</p>
<p>Children with specific health needs</p>	<ul style="list-style-type: none"> • Work with school nurse to review medical register and identify children who should have a care plan in school • Have care plans in school for all children requiring medication whilst in school – these are provided by the nursing team unless the child is under a consultant and requires a specialist care plan • We work with parents to meet children’s medical needs – administration of meds forms are completed when a child requires medication in school • Allergy letters and care plans are provided by the nursing team when a child has a confirmed allergy – kitchen staff have a visual photo and name care to identify any children with known allergy. In addition to this, parents now notify Dolce – catering team – if their child has an allergy through the electronic ordering system (this is overseen by Dolce and not by school) the system then automatically does not allow a meal to be ordered that contains the identified allergens • Each class has a medical bag containing children’s medication and care plans and teachers and TAs know who requires medication in their class • We have 2 spare inhalers in school in case of emergencies.

	<ul style="list-style-type: none"> • Staff training where necessary eg management of diabetes/ administration of epi pen • Support is sought from other services and professionals to meet individual needs eg continence needs – staff can receive specialist training eg Libre system training/ catheterisation where required.
<p>Safer Recruitment & use of Volunteers</p>	<p>It remains essential that people who are unsuitable are not allowed to enter Wensley Fold CE Primary Academy or gain access to children. If Wensley Fold CE Primary Academy are recruiting new staff, we will continue to follow the relevant safer recruitment processes for their setting, including, as appropriate, relevant sections in part 3 of KCSIE. In response to COVID-19, the Disclosure and Barring Service (DBS) has made changes to its <u>guidance on standard and enhanced DBS ID checking</u> to minimise the need for face-to-face contact.</p> <p>Where Wensley Fold CE Primary Academy are utilising volunteers, we will continue to follow the checking and risk assessment process as set out in paragraphs 167 to 172 of KCSIE. Under no circumstances will a volunteer who has not been checked be left unsupervised or allowed to work in regulated activity.</p> <p>Regarding staff members of Wensley Fold CE Primary Academy already engaging in regulated activity and who already have the appropriate DBS check, there is no expectation that a new DBS check should be obtained where that staff member of the workforce temporarily moves to another school to support the care of children. The type of setting on the DBS check, for example a specific category of school, is not a barrier. The same principle applies if childcare workers move to work temporarily in a school setting. The receiving institution should risk assess as they would for a volunteer (see above). Whilst the onus remains on school to satisfy themselves that someone in their setting has had the required checks, including as required those set out in part 3 of KCSIE, in the above scenario this can be achieved, if the receiving institution chooses to, via seeking assurance from the current employer rather than requiring new checks.</p> <p>Wensley Fold CE Primary Academy will continue to follow their legal duty to refer to the DBS anyone who has harmed or poses a risk of harm to a child or vulnerable adult. Full details can be found at paragraph 163 of KCSIE.</p> <p>Wensley Fold CE Primary Academy will continue to consider and make referrals to the Teaching Regulation Agency (TRA) as per paragraph 166 of KCSIE and the TRA's '<u>Teacher misconduct advice for making a referral</u>'. During the COVID-19 period all referrals should be made by emailing Misconduct.Teacher@education.gov.uk. All referrals received by the TRA will continue to be considered. Where referrals on serious safeguarding matters are received and it is deemed that there is a public interest in doing so consideration will be given as to whether an interim prohibition order (IPO) should be put in place. The TRA will continue to progress all cases but will not schedule any hearings at the current time.</p> <p>Whilst acknowledging the challenge of the current environment, it is essential from a safeguarding perspective that any school is aware, on any given day, which staff/volunteers will be in the school, and that appropriate checks have been carried out, especially for anyone engaging in regulated activity. Wensley Fold CE Primary Academy school will continue to keep the single central record (SCR) up to date as outlined in paragraphs 148 to 156 in KCSIE. The SCR can, if Wensley Fold CE Primary Academy chooses, provide the means to log everyone that will be working or volunteering in a school on any given day, including any staff who may be on loan from other institutions. The SCR can also, if Wensley Fold CE Primary Academy chooses, be used to log details of any risk assessments carried out on volunteers and staff on loan from elsewhere.</p>

Operation Encompass	<ul style="list-style-type: none">• When Wensley Fold CE Primary Academy receives an Operation Encompass notification in respect of a child who is not attending school the DSL / Deputy DSL will speak to parents and will seek advice from CADS.
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Named person responsible for ensuring staff are aware of the above.

DSL NAME: Donna Simpson

DATE:19/01/21

Named governor aware of the school/colleges interim arrangements

GOVERNOR NAME: Maggie Beck

DATE:19/01/21