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## EMERGENCY SAFEGUARDING PROCEDURES DURING FULL SCHOOL CLOSURE

### Aim:

- Ensure all pupils have contact from staff, at least once per week.
- Where possible learning can continue at home through work provided.
- Staff continue to have an oversight of academic progress through monitoring.
- All vulnerable families have additional contact and support with any concerns reported and recorded.

### Current child protection concerns:

- Twice weekly visits to family home, doorstep contact, with all children seen.
- Phone contact once a week
- Offer of food support through school
- Liaising with all necessary professionals as usual.
- Attending any planned review meetings, unless advised otherwise.
- Use of CPOMS to record and report.

### Vulnerable families:

- Daily phone call to all high risk families by the Pupil Wellbeing Coordinator.
- Phone contact twice a week to those classed as medium risk and once to all those classed as low risk.
- Offer of food support through school.
- Use of CPOMS to record and report.

### Financial difficulties:

- Phone contact at least once per week.
- Access to food through school catering.
- If needed, food bank information to be provided.

### Teachers:

- Contact details to be provided, of necessary pupils, this will be through a private, password-protected document.
- No personal information of pupils to be taken from the premises (paper copies etc)
- Any cause for concerns to be recorded and reported through CPOMS unless there is an immediate danger/ safety risk call to Tasneem Abdul & Donna Simpson

### Logistics

- Food will be provided in hampers, hopefully, allowing families to have basic food items and reduce the financial pressure.
- They are to be collected from the dining hall.
- Collections to be staggered in classes/year groups. This is to prevent large group gatherings and increased risk of exposure.
- Clear recording of families supported/ attending and available for home visits and support.

**It is essential that there is maintained contact between staff, always seek advice if concerns raised.**

**Personal numbers MUST NOT be shared with parent/carers.**

**Contact details below if immediate safeguarding concerns:**

**Tasneem Abdul – 07718651213**