



WENSLEY FOLD CE PRIMARY ACADEMY
GOVERNORS FINANCE COMMITTEE MEETING
WEDNESDAY 6 MARCH AT 6.00PM

AGENDA

Minute No.	Item	Person Responsible	Action to be taken
FC/22	Apologies for Absence	Clerk	To note
FC/23	Minutes of the last meetings <ul style="list-style-type: none"> • 14/11/18 	Chairman	For information already approved
FC/24	Matters arising from the minutes	Chairman	To respond
FC/25	Register of Business interests	Clerk	To record any changes
FC/26	Review & Monitor Service Level Agreements <ul style="list-style-type: none"> ▪ Facilities Management - LA ▪ Financial Management – LA ▪ Governor Training - LA ▪ HR & Payroll – Capita (ended Dec 18) ▪ Payroll – People & Pay ▪ ICT Services – Crystal ▪ Insurance - Marsh House ▪ Legal Services – LA ▪ Occupational Health – PAMS ▪ Property Services – Capita ▪ SIMS Support - OSMIS 	Headteacher	To ratify continuation of contracts 2019/20
FC/27	Monitoring of the School Budget (Cost centre report to be tabled) <ul style="list-style-type: none"> • Requests from other committees 	Chairman	To monitor & approve
FC/28	Monitoring of Pupil Premium	D Mercer	To inform
FC/29	Monitoring of Sports Premium	V Sharples	To inform
FC/30	Policies <ul style="list-style-type: none"> • Balance & Reserves • Best Value & Quotation • Whistleblowing 	Headteacher	To review & confirm no amendments
FC/31	Inventory Register <ul style="list-style-type: none"> • Write off of disposable stock Y1 & Y2 iPads 	Headteacher	To agree
FC/32	Schools Direct Update	Headteacher	To update
FC/33	Governor Training <u>Training</u> R Master - Prevent J. McFeeley – Safer Recruitment E Raja – Safer Recruitment	Headteacher	To inform

	M. Hargreaves – Safer Recruitment E Raja – School Finance Management J. Dungerpurwala – Finance Management <u>CPD Training</u> O Fairless, J Leigh, J McFeeley, A. Hussain, R Master, J Dungerpurwala, S Alam		
FC/34	Governor visits to school <u>Visits</u> Julie McFeeley – Early Years Visit Julie McFeeley – SEN Visit Julie McFeeley – Better reading visit J. Leigh – Friday Headteacher meetings J. McFeeley/J.Leigh – Panel for Ext Leave S. Alam – DT M. Hargreaves – PSHE Visit	Headteacher	To inform
FC/35	Any Other Business	Headteacher	To discuss
FC/36	Date & time of next meeting Wednesday 20 June 2018 at 6pm	Clerk	To inform